

WHAT EVERY SPEAKER SHOULD HAVE IN THEIR TOOLBOX



As featured in the February 2017 Issue of Toastmaster Magazine



PRIOR TO PRESENTATION

- PowerPoint Presentation
- Create Handouts
- Online Marketing
- Flight Application
- Waze Application
- Uber Application
- Super Shuttle Application
- Three Ring Binder-Backup

AFTER PRESENTATION

- Keep in Touch with Attendees (Scan Business Cards with Evernote or Use Leaddigits)
- Send Thank You Notes

DAY OF PRESENTATION

- Projector
- Laptop, Tablet and/or Mobile Device
- Clicker
- 2-Prong Extension Cord
- 3-Prong Surge Protector
- Lavalier Mics – Long and Short
- Handouts with Online Access
- Audio Recorder

CABLES

- Cables for Mac or Laptop
- HDMI to VGA Adapter
- VGA Cable
- Connector or Applications to Sync Devices to Laptop – Ex: SideSync

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ADDITIONAL INFORMATION AND RESOURCES

Build Relationships and Your Bottom Line

- Customer Relationship Software – Contactually
- Email Marketing Campaign – BombBomb

Low-Cost Freelancers

- Fiverr
- Upwork

Productivity App

- Evernote

Website Shortener and Link Customization

- Bit.ly

Creation Tools

- Adobe Spark – Video
- Word Swag
- Quik
- Legend.im

Cloud Storage

- Dropbox
- Google

To Screen Share From Devices to Projector

- HDMI Cord
- Side Sync App
- Ethernet Connector
- Dropbox and Google Drive
- USB Drives

Video – To Download Videos

- ATube Catcher – atube.me

For Lips and Breath

- Singer's Voice
- Breath Mints
- Chap Stick
- Wet Wipes
- Screen Wipes

To Live Stream Video

- Selfie Stick
- Mini Tripod
- Tripod
- Double Mount
- Mobile Device and Tablet – Record Using Two Different Apps on Two Devices
- Lights
- Lavalier Mic

Additional Must-Haves

- Earbuds
- Batteries
- Car Charger for Devices
- Power Pack

This entire resource was featured in Toastmaster Magazine in February 2017 ([Click Here To View Article](#))

Looking For A Dynamic Trainer/Speaker:

Marki Lemons-Ryhal provides Social Media Education and Strategies to REALTORS. She is serious about education! She holds a MBA from Saint Xavier University and has earned over 50 certifications, designations, and licenses in social media and real estate. Her 100,000 plus students consistently rank her 5 out of 5 as an instructor due to her knowledge and entertaining training style.

Book Marki Lemons-Ryhal today, email info@markilemons.com

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